



North Bay Skating Club Registration, Payment and Guest Skating Policy – 2023-2024



We are currently set up to receive payment by cash, cheque or eTransfer. We also accept Kidsport vouchers and Volunteer Credits for payment.

For liability reasons, skaters will NOT be permitted on the ice without being registered online and payment received. There will be no paper registration available at the arena. Please register before the deadline of September 5, 2023.

For all our programs, we request all payments made on, or before the first day that you arrive for your program. Please arrive 30 minutes early the first day. Members of the board, will be set up at the arena so please look for us near the entrance to the ice to receive payments of cash and cheques. If you cannot attend the first session of the program, please email the Registrar at nbscregistrar17@gmail.com.

For PreCanSkate and Canskate programs, we will have your child's name tag with us to ensure that they are on the registration list and that payment has been received. We are accepting full payment by eTransfer to nbscregistrar17@gmail.com. Please use the password **skating** if required.

IMPORTANT: Please indicate the name of the participant(s) and the program(s) they are registered for in the message box to ensure the payment is credited to the proper participant.

Installment Policies

PreCanSkate, CanSkate and AdultCanSkate/StarSkate registrants:

Payments need to be made in **full** upon registration.

PreStar - The NBSC will allow an installment option of 2 equal payments - Sept 5, 2023 and Nov 4, 2023 **only if** the skater is registered in 2 PreStar sessions.

StarSkate - The NBSC will allow an installment option of 3 equal payments - Sept 5, 2023, Nov 4, 2023 and Jan 5, 2023.

Kidsport Policy

The NBSC accepts Kidsport vouchers. Please contact Kidsport (link on our website registration page) and fill out an application. This must be submitted 3-4 weeks before the program starts in order to get the process started. The process can take 4 to 6 weeks before a decision is made and you receive the voucher if you qualify.

Volunteer Credits

The NBSC allows for volunteer credits that can be used to help with lowering your payment. If you have volunteer credits, for volunteer service, you may apply this credit to your balance by contacting the Registrar, who will verify the available credits. For more information about accumulating volunteer credits, please contact the club at info.northbayskatingclub@gmail.com.

Skate Canada Fees

Each skater who registers with the NBSC is required to pay an annual **non-refundable** Skate Canada membership fee of **\$58.70** for Skate Canada membership & insurance. This fee covers all programs which fall within the current skating year running from September 1, 2023 to August 31, 2024. This entitles you to a Skate Canada membership number which gives you access to the Members Only section of the Skate Canada web site www.skatecanada.ca.

Previous Deductions

In the past we have offered discounts or deductions for multiple family members or for missed sessions. From our ongoing fundraising efforts, we are able to offer many of our programs at a lower cost this year. As such, we will not be offering deductions on any programs, for any reasons, during the 2023-2024 season.

Changing Programs

Any skater, who during the course of the season moves to another level, may be required to pay a pro-rated fee. Please contact that Registrar at nbscregistrar17@gmail.com.

Outstanding Fees

A skater who is not in good standing with the club will not be allowed access to ice and programming until all monies owed are collected.

Refund Policy

All requests for refund must be made in writing to the NBSC by email to the Registrar at nbscregistrar17@gmail.com. There will be **no refunds after October 5, 2023**. Refunds, (less the Skate Canada insurance fee), will be issued on pro-rated basis. A refund due to medical reasons may be considered provided the written request is accompanied by a doctor's certificate. There will be no refunds provided for missed sessions due to illness, travel, cancellations, or holidays. Also no substitutions or make-ups for missed session. If you would like to make-up a session you would need to pay the guest fee of \$40 (for club members) for the session.

Ice Cancellation Policy

The Club reserves the right to change, cancel or reschedule any sessions, depending on the number of registrants. There are occasions when the club must make changes to the schedule. Please check the schedule posted on the website and on our Facebook page regularly as any changes will be posted. Should a session be cancelled due to weather or other unforeseen reasons, the NBSC is not responsible to replace such ice time lost. In these situations refunds will not be available for missed sessions.

Note to StarSkate Registrants

All fees for testing and competitions are costs separate from our regular registration fees. All fees for private lesson coaching are costs separate from our regular registration fees and will be billed directly by coaches and must be paid directly to coaches in a timely manner. A coach who is not being paid in a timely manner can make a written complaint to the NBSC Board. In such cases, the matter will be addressed at the next scheduled board meeting and the board can revoke or suspend membership and restrict access to ice time.

Guest Skating

Guest skating fees are \$25.00 per session for members, and \$40.00 for non-members. This fee must be paid at the beginning of the session via e-transfer to nbscregistrar17@gmail.com. Please bring your receipt to show proof of payment prior to getting onto the ice. All non-member guest skaters must be registered and in good standing with another Skate Canada Club.

No more than 2 guest sessions allowed per month; otherwise, skaters must pay a registration fee.

*Updated by the NBSC Board of Directors
August, 2023*